SORTING A REPORT OFF A HIDDEN COLUMN

Notice the variable list from the report manager. Three objects are listed but not shown on the Document1 preview panel. The preview document is, however, sorted by the Occupational Series object. Here are the procedures for making this work correctly:

1. After you've brought all of the objects into the data provider and clicked on the 'run' button, you must highlight the column you wish to make your primary sort, as illustrated:

Created by Stephen.Dubois
Sorting a Report off a Hidden Column

Created on 10/5/2000 3:08 PM
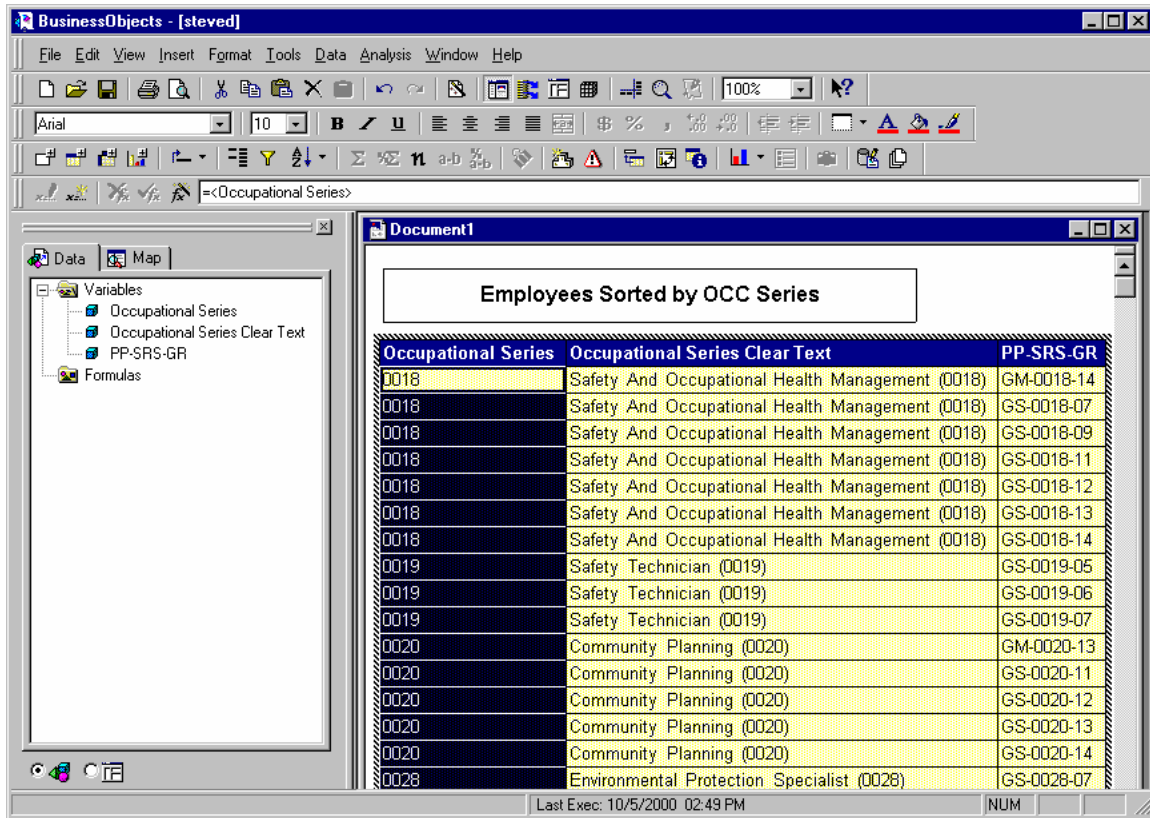
2. Click the A to Z sort icon on the report formatting menu bar. This action will 'lock in' an ascending sort on the entire report based upon Occupational Series.

3. Right click on the mouse button while resting in the highlighted Occupational Series column.
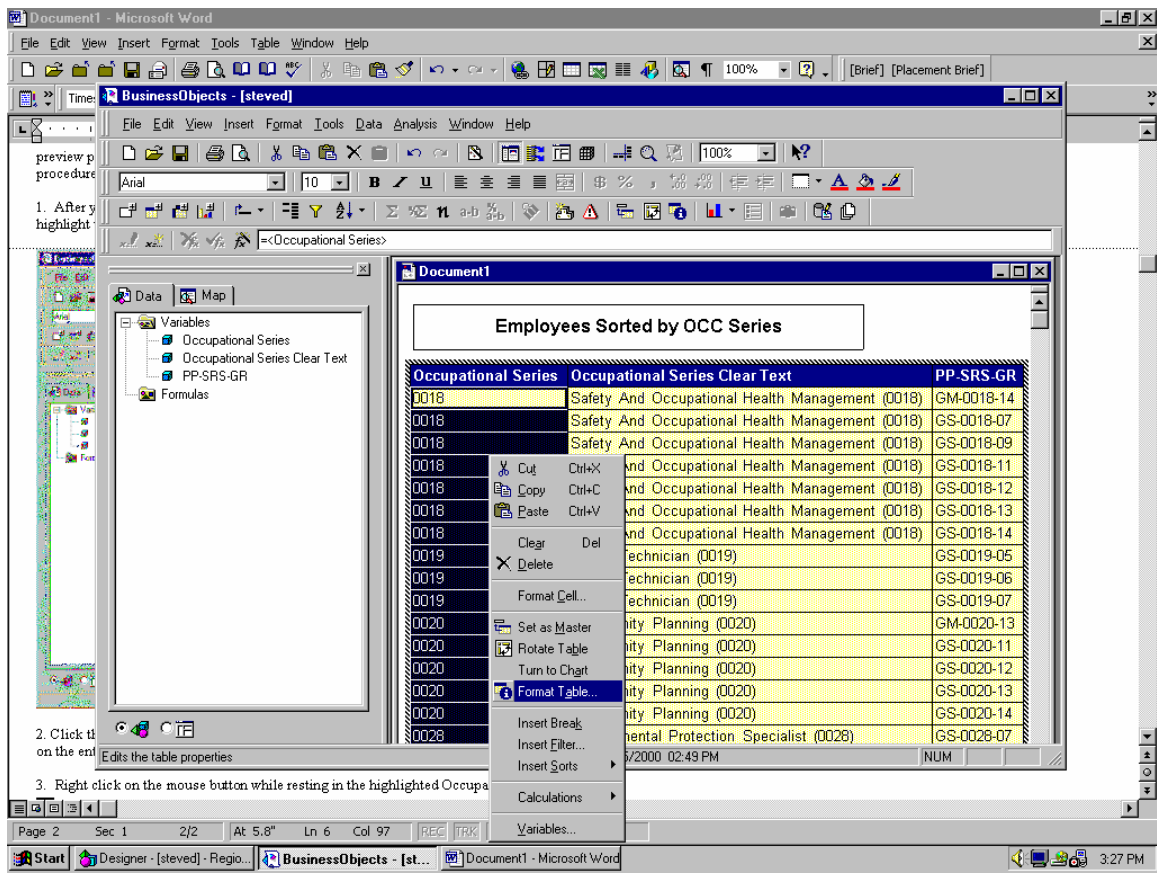
4. Click on Format Table. The next dialog will appear:
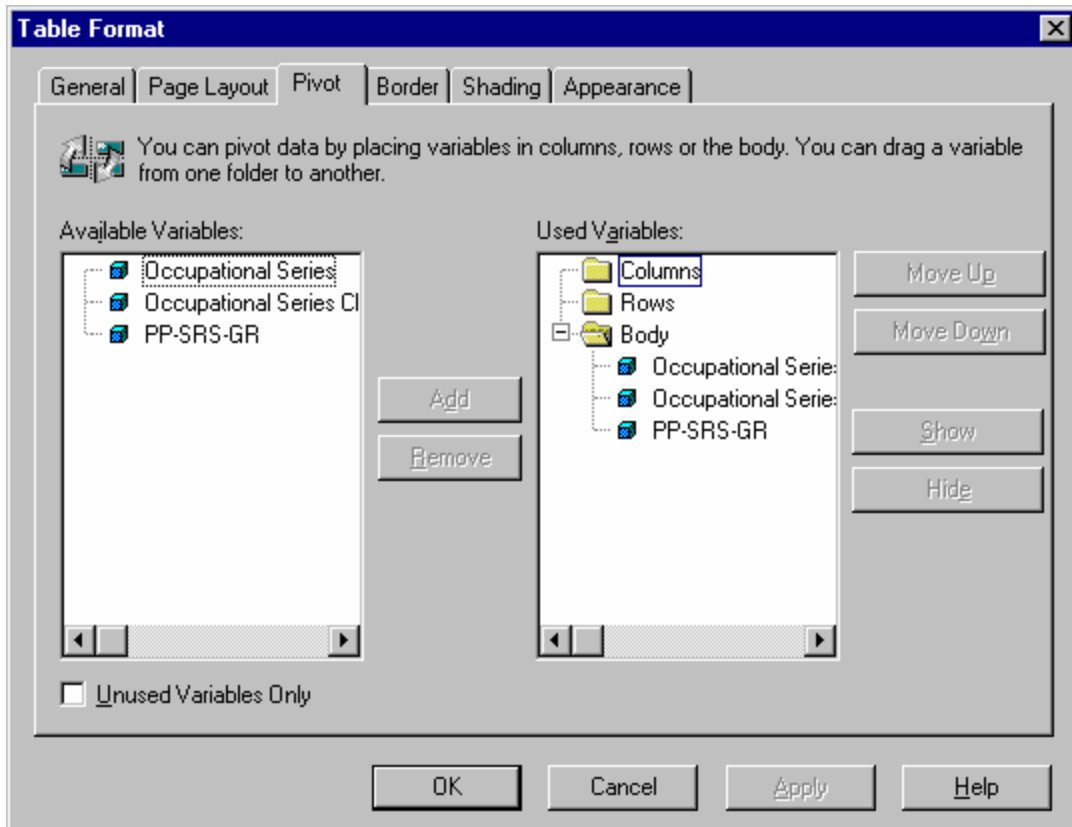
5. If the Pivot tab of the Table format dialog is not selected, click on it. In the used variables selection box (right side), click on the Occupational Series variable. The word 'Hide' will now be highlighted as shown here:
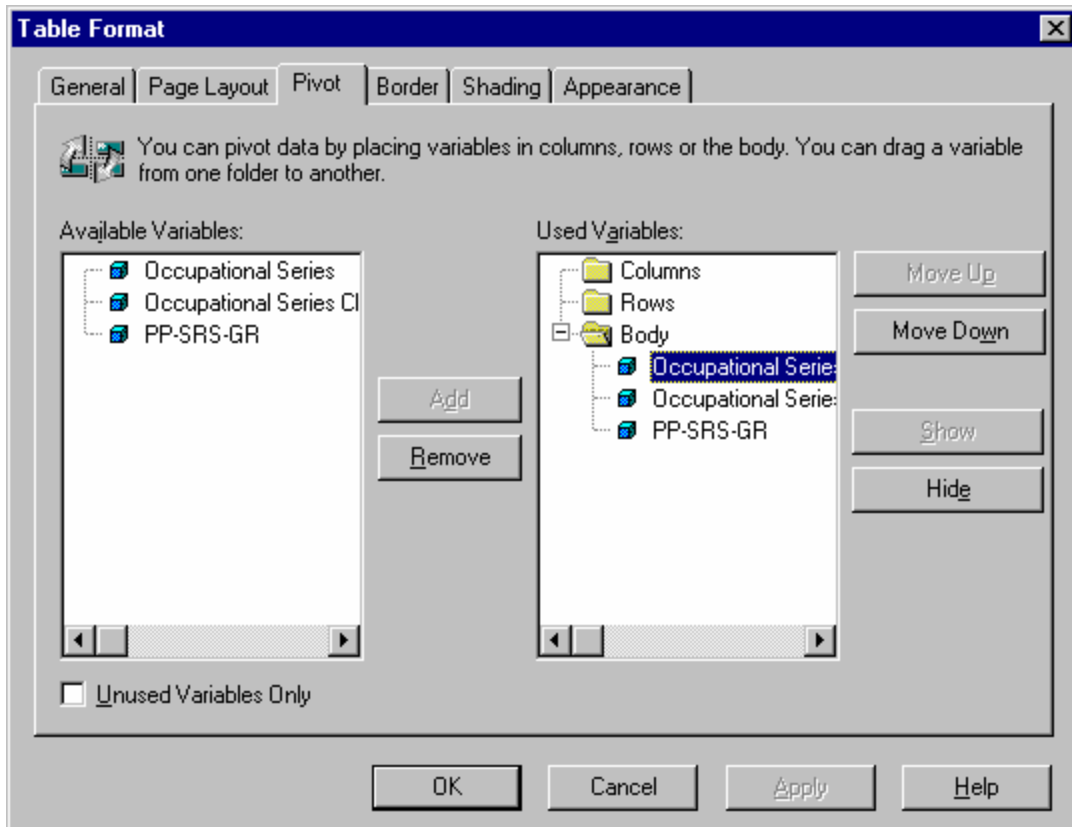
6. Click on Hide, Apply and then OK. The Occupational Series column will now be hidden as shown in the first illustration.